

## KIEV MEDIA WEEK (7-11 September 2015)

### Conference Accommodation Reservation Form

#### BOOKER INFORMATION

Company	
Booked by	
Phone No.	
E-mail Address	

#### GUEST INFORMATION

<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Prof. <input type="checkbox"/> Dr.		
First & Last Name		
Job title		
Loyalty Programme Membership	<input type="checkbox"/> Priority Club <input type="checkbox"/> Ambassador	
	Level	
	Card	

#### ACCOMMODATION

Arrival Date		Departure Date	
Arrival Time		Departure Time	

**The Special Rate of 225 EUR including 20% of VAT and Buffet Breakfast per single Classic room per night is only applicable for 7-11 September 2015**




King Classic Room	<input type="checkbox"/>	<b>Smoking preferences</b>	<input type="checkbox"/> YES
Twin Classic Room	<input type="checkbox"/>		<input type="checkbox"/> NO

*In case of double occupancy please specify name of second person (supplement for second person sharing the room is 25 EUR):*

#### TRANSPORTATION SERVICE

Arrival Time		Departure time	
Flight No.		Flight No.	
From:	To:		
<input type="checkbox"/> Boryspil International Airport ( 95 EURO)	<input type="checkbox"/> Boryspil International Airport (95 EURO)		
<input type="checkbox"/> Zhulyany Airport	<input type="checkbox"/> Zhulyany Airport		
<input type="checkbox"/> Central Railway Station	<input type="checkbox"/> Central Railway Station		

#### PLEASE COMPLETE THE FOLLOWING TO GUARANTEE YOUR ROOM RESERVATION:

Credit Card Type	 <input type="checkbox"/>	 <input type="checkbox"/>	 <input type="checkbox"/>
Credit Card No.		Expiry Date	
Credit Card Holder			

#### CANCELLATION POLICY

Rooms can be cancelled without any costs 2 weeks prior to arrival date.  
 In case of cancellation between 2 weeks and 7 days prior to arrival date the guest is obliged to pay 50% of the total reservation value.  
 In case of cancellation between date of arrival and 7 days prior to arrival date the guest is obliged to pay 100% of the total reservation value. In case of no-show or early departure the total or remaining reservation value will be charged.

**I, undersigned credit card holder, provide above mentioned credit card to Intercontinental Kiev Hotel as guarantee of the booked room and authorize the Hotel to charge the above Credit Card in case of No-Show and late cancellation**

Date		Signature	
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Please complete this form and send it to Reservations Department to fax + 38 044 219 19 32 or e-mail: reservations.ickiev@ihg.com

**THANK YOU FOR CHOOSING INTERCONTINENTAL KIEV!**